No Smoking Policy

Windmill Under 5s, Lacey Green and Loosely Row Sports Club, Main Road,
Lacey Green, Princes Risborough HP27 0PL
Registered charity no: 1026976

Version Control

Version	Date	Author	Comments
1.0	30.11.2017	RM / LC	• Updated format and introduction of version control
1.1	20.09.2018	RM / LC	• Full annual policy review (incl. check against PLA templates)

Reviews and Approvals

Policy adopted :	15 September 2009 by Windmill Under 5s Management Committee	
Date of last review:	19 September 2019	
Date of next review:	Autumn Term (September) 2020	
Signed & dated:	Natasha Kann	Natasha Kann – Chairperson on behalf of the Management Committee

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment, and Equipment: Providers must have a no-smoking policy, and prevent smoking in a room, or outside play area, when children are present or about to be present.

Safety and Suitability of Premises, Environment and Equipment

27. No Smoking

Policy statement

We comply with Health and Safety regulations and the Safeguarding and Welfare Requirements of the EYFS in making Windmills a no-smoking environment - both indoors and outdoors.

Procedures

- All staff, parents/carers and volunteers are made aware of our No Smoking Policy.
- We display No Smoking signs.
- The No Smoking Policy is stated in our information for parents/carers.
- E-cigarettes are not permitted to be used on the premises.
- Staff who smoke or use E-cigarettes do not do so during working hours, unless on a break and away from the premises out of view of the children.
- Staff who smoke during their break will be encouraged to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

Legal framework

- The Smoke-free (Premises and Enforcement) Regulation (2006)
- The Smoke-free (Signs) Regulations (2012)